

TRAVEL CONCESSION CERTIFICATE

(4 year's block/2 year's block for Home Town / Any place in India)

Certified that :-

1. I have not submitted any other claim so far for Leave Travel Concession in respect of myself or my family members in respect of the block of the years 20 and 20
2. I have already drawn T.A. for the Leave Travel Concession in respect of journey performed by me/ my wife withchildren. The claim is in respect of the journey performed by my wife / myself withchildren none of whom travelled with the party on the earlier occasion.
3. I have not already drawn T.A. for the Leave Travel Concession in respect of a journey performed by me / wife withchildren / children in respect of the block of two years 20 and 20 this claim is in respect of the journey performed by my wife/myself withchildren / children..... none of whom availed of the concession relating to that block.
4. I have already drawn T.A. for the Leave Travel Concession in respect of a journey performed by me in the year, 20 in respect of block of two years 20 and 20 .This claim in respect of the journey performed by me in the year 20 .This is against the concession admissible once every year in prescribed block for visiting home town as all the members of my family are living away from my place of work.
5. The journey has been performed by me / my wife withchildren/ children to the declared hometown viz., _____.
6. That my husband / wife is / is not employed in Government service and the concession has not been availed of by him / her separately for himself / herself or for any of the family member for the concerned block of two years.
7. Certified that my wife/husband or whom L.T.C. is claimed by me is employed in _____ (name of the public Sector Undertaking / Corporation / Autonomous body, etc.). Which provided Leave Travel Concession facilities but he / she has not preferred and will not prefer, any claim in this behalf to his/her employer.
8. Certified that my wife/husband for whom L.T.C. is claimed by me is not employed in any public Sector Undertaking / Corporation / Autonomous Body financed wholly or partly by the Central Govt. of a Local Body, which provides L.T.C. facilities to its employees and their families.

Signature of the Govt. Servant

P.T.O

No. _____ Name(s) _____ or not _____

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(For use by the controlling officer)

Certified

- i) That Dr. / Shri/Srimati / Kumarihas rendered continuous service for one year of more on the date of commencement of outward journey.
- ii) That necessary entries as required under para 3 of the Ministry of Home affairs O.M. No. 43/1/55-East. (A) part II. dated the 11th October. 1956 have been made in the service Book of Shri / Smt. / Kumari

**SIGNATURE AND DESIGNATION
OF THE CONTROLLING OFFICER**